

## **Fredericksburg Arts Commission Meeting**

**Thursday, October 2, 2008**

**City Hall Conference Room**

**Attendees:** Kevin Bartram, Kerry Devine, Kathleen Walsh, Rochelle Grey, Roy Jarnecke, Pat Thalman, Peter Scelfo, George Solley, Kim Schill, Florence Ridderhof, and Debbie Klein.

### **Approval of Minutes**

Roy Jarnecke called the meeting to order. The minutes of September 4, 2008 were reviewed, and Pat Thalman made a motion to accept. Motion was seconded by Rochelle Grey and the motion unanimously passed.

### **Public Comment**

Chairman Jarnecke recognized three members of the public that were in attendance and allowed them to introduce themselves.

### **Old Business**

#### **Bylaws Review Committee Report- Debbie Klein & Kevin Bartram**

Kevin reviewed the amended Bylaws. The Commission agreed to send a report to City Council no later than January 15 each year. There was some discussion concerning the need to retain legal counsel and George Solley advised he would ask the City Attorney.

Roy Jarnecke requested the Committee email the Commission the amended version of the Bylaws for review and the Commission will vote to accept them at the November meeting.

#### **Website Committee Report- Pat Thalman**

Pat Thalman reported Carol Van der Jagt has joined the Website Committee. Thalman distributed a survey and presented several examples of Arts websites including [www.charlottesvillearts.org](http://www.charlottesvillearts.org), [www.paducaharts.com](http://www.paducaharts.com), and the National Gallery of Arts page [www.nga.org](http://www.nga.org).

Thalman then presented a proposal from the website designer who has been the consultant and asked the Commission if they wanted to pursue using him to design the Commission's site. George Solley advised that the Commission would have to request bids from other website designers but did not believe a formal RFP (Request for Proposals) would be necessary. Solley also suggested

either the EDA (Economic Development Authority) or a private sponsor such as PNC Bank might be will to fund the site.

Thalman made a motion that the Commission move forward with creating the website and paying her consultant \$5,000. As no second was needed for the motion, the Commission discussed it. Roy Jarnecke proposed substituting the motion by requesting bids and requirements for a website. After further discussion, he withdrew his motion and resubmitted that the consultant prepare two website pages and the Commission pays him \$1,000.00 for his services. The Commission discussed this concept. Roy Jarnecke amended his motion that the Commission retain the consultant and pay him up to \$1,000 to provide a graphic outline the first two pages of a website with a proposals and examples. Motion was seconded by Kerry Devine. Motion passed.

### **New Business**

#### **Proposal for a Fredericksburg Arts Fair- Kevin Bartram**

Kevin Bartram suggested the Commission consider hosting a Fredericksburg Arts Festival next year. After some discussion, Roy Jarnecke proposed a sub-committee to further explore the concept. Pat Thalman made a motion to form an Arts Fair Committee and motion was seconded by George Solley. Motion passed.

The following Commission members agree to serve: Kevin Bartram, Debbie Klein, Pat Thalman, Florence Ridderhof, and Rochelle Gray. It was noted that members of the public could also be asked to serve on the committee.

#### **Proposal for a Facilities Committee- Roy Jarnecke**

Roy Jarnecke proposed the Commission form a Facilities Committee that can explore available resources within the arts community. Their tasks should include surveying the needs of the public for performance space and then formulate an appropriate plan.

Kerry Devine made a motion to Form the Facilities Committee. The motion was seconded by Kevin Bartram. Motion passed.

The following Commission members agreed to serve: Roy Jarnecke and Kerry Devine. Carol Van der Jagt will also serve on the Committee.

### **Website Committee Proposal for a Cultural Survey- Carol Van der Jagt**

Carol Van der Jagt presented an inventory survey she will conduct for the Commission at no charge.

### **Next Meeting:**

The next meeting will be held on Thursday, November 2 at 7pm in the City Hall Conference Room.